

SERVICE AND MARKETING CHARGES

These charges will apply in the following circumstances

1. The Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013

If you sign your contract with us off-premises and we convey the contract to our offices, and you wish to cancel your contract within the 14-day cooling off period you will be charged for the services provided up to the date of cancellation, as calculated below.

2. Residential Estate Agency Sole Selling Rights Terms of Business. Clause 9. Frustration

If the terms of business are deemed to be frustrated by you, as explained in Clause 9, then you agree to be held liable for the reasonable costs associated with the marketing of your property, as calculated below.

Property Address:	Our Ref:
Calculations completed by:	Date:
Reason for charge (see above):	

All costs below are plus VAT at the prevailing rate.

Service Provided	Cost Per	Total
Document Administration	£100	
Compliance and Legal Checks	£50	
Professional Photography & Floor Plan *	£100	
For Sale or For Let Board	£30	
Online Portal Posting	£60	
'New Instruction In Your Area' Leafleting	£20	
Social Marketing (Google and Facebook Ads)	£40	
Manager/Instruction Taker Re-visit	£75	
Accompanied Viewing – Total Viewings [] x £40	£40	
Offer Agreed Processing – Total Offers Agreed [] x £100	£100	
Issue Notification of Sale to all parties	£50	
	Total (excluding VAT)	
	VAT	
	Total amount due	

* Please note that all Professional Photography & Floor Plans are subject to copyright designs and patents act 1988 and always remain the property of Croft Estates. This charge includes the cost of administration relating to the processing of these images and the cost of the license to use these images, which is non-transferable from Raffles Estates. Therefore, you may not use these images without the express permission from Croft Estates for any purpose whatsoever.